

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-10-532**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than NOV 08 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	3	reams	Bondpaper, Legal size, Sub-20. 250.00/reams.	<b>P750.00</b>		
2.	3	reams	Bondpaper, A4 size, Sub-20. 240.00/reams.	<b>P720.00</b>		
3.	1	box	Permanent Marker, broad tip, black. 450.00/box.	<b>P450.00</b>		
4.	3	pcs	Lever Archfile, long, red. 350.00/pcs.	<b>P1,050.00</b>		
5.	28	pcs	Notebook, 80 leaves. 50.00/pcs.	<b>P1,400.00</b>		
6.	3	box	Sign Pen, Blue, 12pcs/box. 150.00/box.	<b>P450.00</b>		
7.	25	pcs	ID Jacket, 3"x4" landscape with garter tie. 80.00/pcs.	<b>P2,000.00</b>		
8.	1	ream	Vellum Paper. 1,350.00/ream.	<b>P1,350.00</b>		
			Training-Workshop on Visualizing Geospatial Data in AANR (Nov. 11-15, 2024)			
Total:						_____

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Certificate No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNY VINCENT VILLAREAL**  
 Canvasser



\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel. No./Cellphone #

\_\_\_\_\_  
 Date